Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**GOVT. WOMEN'S COLLEGE, SAMBALPUR**
Name of the head of the Institution	**Smt. Smiti Sudha Tripathy**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**06632412288**
Mobile no.	**9556969078**
Registered Email	**govtwomenscollegesbp@gmail.com**
Alternate Email	**jitenkumishra@gmail.com**
Address	**Motijharan**
City/Town	**Sambalpur**
State/UT	**Orissa**
Pincode	**768001**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Jiten Kumar Mishra**
Phone no/Alternate Phone no.	**06632412288**
Mobile no.	**9437457438**
Registered Email	**govtwomenscollegesbp@gmail.com**
Alternate Email	**jitenkumishra@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.gwcsbp.in/aqarfiles/AQAR201617.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://gwcsbp.in/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B+**	**75.30**	**2006**	**02-Feb-2006**	**01-Feb-2011**
2	**B**	**2.82**	**2014**	**10-Dec-2014**	**09-Dec-2019**

6. Date of Establishment of IQAC	**30-Jul-2011**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Meeting of IQAC was held to organise a workshop	**21-Aug-2017** **1**	**5**

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**3**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**Yes**
If yes, mention the amount	**300000**
Year	**2014**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Workshop on "Quality Improvement in Higher Education through ICT" on Dt. 12.09.2017. An awareness programme on NALSA (Legal services to acid attack scheme relevant position of IPS and victim compensation scheme) organised by the Dist. Legal service authority on Dt. 13.09.2017. "Women and diabetic right to a healthy future" was organised on world diabetic day by Zilla Swastha Samiti on Dt. 22.11.2017. Observance of Voter's day on Dt. 25.01.2018. Campus cleaning programme on Dt. 18.02.2018

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Follow up action Honours in Education Hindi	Honours in Education Hindi
Enhancement of Seats	Letters communicated to the Government
Teacher made learning material for the students	Material supplied
Workshop under IQAC	Work shop organised on Dt. 12.09.2017
Self Defence Training to the Girls	Self Defence training provided
To conduct IQAC meeting on a quarterly basis	IQAC meeting held
CMS to be followed	CMS followed as per Govt. Rule
Steps will be taken to make the campus eco friendly	Campus was made eco friendly
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	03-Mar-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	1. Data utilization of RUSA IDP fund are provided through MIS. 2. Student data are available in SAMS portal which provided by Dept. of Higher Education, Govt. of Odisha 3. Data of the employees are found in HRMS portal provided by GA Dept. Govt. of Odisha 4. Data of the employees are also available in PIMS which is provide by Dept. of Higher Education, Govt. of Odisha

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution allots classes to different departments as per the time table and has prepared the master time table on the basis of Choice Based Credit System as per Govt. instruction. Timetable is strictly followed without fail. The time table contains theory, Practical/ Tutotial classes and Seminar periods for Degree & P.G. students. Classes are taken using the latest e-technology wherever required in the smart rooms of the college. Teachers are asked to make PowerPoint presentation of their lectures and present them in the smart room classes as allotted to them in the time table. Students are also encouraged to make small projects/ papers on the courses taught to them by availing the e-resources. Student attendance is maintained regularly to verify the academic interest of the candidates. Moreover semester wise tutorial/ practical classes are held as per university guide lines. For better teacher student interaction proctorial classes are also conducted regularly to improve the curricular and extracurricular activities. The curriculum is designed by the Sambalpur University as per the CBCS system. This being an affiliated college, we have no flexibility in changing the syllabus. However some of the senior faculties of this college are members to different Boards of studies in the university where the changes regarding the syllabus is discussed, analysed and implemented following the CBCS guidelines.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Honours in Education Honours in Hindi	01/08/2017
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	HONS	01/07/2017
BSc	HONS	01/07/2017
MA	MASTERS	01/07/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Environmental Studies as Ability Enhancement	21/12/2018	210

Compulsory Course (AECC) course		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	DSEANTH4	8
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Students' feedback are collected in a prescribed format and analysed by the teachers of the department regarding the opinion of the students on teachers, the course curriculum and overall environment of the institution. Basing on the feedback from the students the heads of the department discuss the modalities for improvement of their respective departments. Where the teachers are not accessible to the students, special provision is made to develop the potential of the concerned teacher in a friendly manner. Students are also encouraged to give their comments on the curriculum, teaching methods and the behaviour of the teachers towards them. The entire exercise is made with a view to make the system more transparent and accountable.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Hons.	128	2205	140
BSc	Hons. Physical & Biological Sc.	64	1659	56
MA	Odia	16	44	16
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution	Number of fulltime teachers available in the institution	Number of teachers teaching both UG and PG courses

2017	638	32	25	0	2

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
27	18	6	2	2	6

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring of students is done by the departments of the institution with the following objectives 1. To reduce the gap between the teacher and students 2. To identify and to address the problems of the slow learners and back benchers 3. To decrease the student dropout ratio Every year departments organise orientation sessions on the commencement of the classes where they are informed about the design and implementation of the mentoring system of the department. The attendance, contact number and other necessary details are collected from the students. Every week seminar class is allotted to the students where all three year students participate collectively. The proctorial system is already in vogue in the college. Every proctor is assigned a group of 15 to 20 students in the class. Students are advised to talk freely on their problems to the teachers. The attendance of the students are recorded in the register and their absence is intimated to their parents or the hostel superintendents. Constant evaluation is made on student performance and feedback is recorded.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
638	27	27:638

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
47	27	20	5	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination

BA	Hons.	Final Yr.	12/03/2018	19/05/2018
BSc	Hons.	Final Yr.	12/03/2018	19/05/2018
MA	Master	Final Yr.	24/04/2018	25/08/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous internal evaluation is made by the department on a regular basis. The students of Zoology and Botany department are taken to the field visit to make them aware of the local flora fauna. The students of Anthropology, Geography and Psychology go to the nearby areas for study tours for the development of their practical knowledge in these areas. In all the departments oral presentations seminars, debate discussions, preparations of papers using eresources are encouraged. Besides that the weak students are specially motivated and taken care of by the teachers in special teaching, providing books and advising the good students in the class to take care of them. An initiative is taken by the college to teach the junior students by the senior students of the same departments. This helps greater understanding of the subject besides making them more accessible to each other.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar is prepared by the CMS (Common Minimum Standard) Govt. of Odisha, Dept. of higher Education every year and is followed scrupulously by all the colleges of the state. They are holiday list are given in the calendar which is uniform to all the institution. Under CBCS every year there are two semester examinations for each year students of the college the examination is conducted in time as per the university guidelines. Credits are awarded to the students after successful completion of examinations. The college has an examination section with a senior member as the OIC, assistant by other members for the smooth conduct of the examination.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://gwcsbp.in/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
ANT,ENG,ECO, HIS,HSC,GEO, ODIA, EDU, HIN, PHI,PSY ,PSC,SANS	BA	HONS	146	111	76
Botany Chemistry Mathematics Physics Zoology	BSc	HONS	71	61	86
ODIA	MA	MASTERS	13	12	92

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://gwcsbp.in/docs/Students%20satisfaction%20survey.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Hindi	1	0
International	Physics	1	4
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Anthropology	1
Hindi	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
REBATI: The Renaissance Girl of Odia Literature	Dr. J. Karsharma	Madhya Bharati, Dr. H.S. Gour Central University Journal, Sagar, MP Vol. 75, Issue:2 UGCCARE listed	2018	0	0	0
Crustal moment of inertia of glitching pulsars with the KDE0v1 Skyrme interaction	K. Madhuri	Eur.Phys.J .A Vol. 53 Issue: 151	2017	0	0	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<div align="center" colspan="7">No Data Entered/Not Applicable !!!</div>						

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	6	0	0
Presented papers	0	1	0	0
Resource persons	2	3	1	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
An awareness programme on NALSA (Legal Services to Victims of Acid Attacks Scheme, Relevant provisions of the Indian Penal Code and Victim Compensation Scheme 2012)	District Legal Service Authority, Sambalpur/ NSS Unit	6	67
Quiz competition on "Legal Rights of Women"	Organised under the auspices of National Commission for Women, Govt. of India./ NSS Unit	6	55
"Women and Diabetes: Right to a Healthy Future"	Zilla Swasthya Samiti on World Diabetes Day/ YRC Unit	3	73
Seminar on "Women's Sports Then and Now"	Organised on 22nd November, 2017 by the Athletic Association of Govt. Women's College, Sambalpur and Sambalpur District Journalist Association Athletic Association	3	45
Observance of 'NCC Day'	NCC Unit, Govt. Womens College, Sambalpur	1	37
Campus Cleaning Activity	NSS Unit of the College	6	58
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Self Defense Programme	Award for Excellency	Govt. of Odisha	640
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Legal Aid	NSS unit of GWC, SBP/ District Legal Service Authority, Sambalpur	An awareness programme on NALSA (Legal Services to Victims of Acid Attacks Scheme, Relevant provisions of the Indian Penal Code and Victim Compensation Scheme 2012)	6	67
Health of Women	YRC unit of GWC, SBP/ Zilla Swasthya Samiti on World Diabetes Day	Seminar on "Women and Diabetes: Right to a Healthy Future"	3	73
Women Sports	Organised on 22nd November, 2017 by the Athletic Association of Govt. Women's College, Sambalpur and Sambalpur District Journalist Association	Seminar on "Women's Sports Then and Now	3	45
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					

| 3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year |

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Dept. of Higher Education Govt. of Odisha	14/03/2018	Implementation of the institutional Development plan under OHEPEE	4

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
No Data Entered/Not Applicable !!!	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Campus Area	Newly Added
Class rooms	Existing
Laboratories	Existing
Seminar halls with ICT facilities	Existing
Others	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	40734	5210432	833	300000	41567	5510432
Journals	80	6500	36	10000	116	16500
Others(specify)	140	22800	120	5000	260	27800

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	63	2	1	0	0	0	0	0	0
Added	2	0	0	0	0	0	0	0	0
Total	65	2	1	0	0	0	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
No Data Entered/Not Applicable !!!			

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The equipments for the college for the laboratory and library, class rooms are purchased from the state grant and also from RUSA grant following the due procedures as laid down by the department of Higher Education, Govt. of Odisha. The college has a purchase committee with senior members like academic bursar, accounts bursar, administrative bursar under the chairmanship the principal who take decision on purchase of items as per rule. After the purchase, the necessary articles are entered in the office and department registers and then is used for the benefit of the students. We have also received grants from the state government regarding purchase of books which was subsequently utilized after getting recommendation from the library committee. Under RUSA grant the college was allotted an amount of rupees two corers out of which rupees fifty lakhs was spent on the purchase of books racks and creation of a smart room in the college during the year 201617. In the second phase the college received rupees one corer for the renovation and extension of the college library. Administrative approval for the above amount was sent to the government and the RB department Sambalpur is going to start the project very soon. The college has a Gymnasium for the regular for the body fitness of the students. The exercise is conducted by the PET of the college and a record is maintained to this effect. The annual sports of the college is organised every year in the month of December/ January where the athletes are encouraged for their

activities by giving away prizes. The college has a well maintained playground which is used for various sports activities.

https://gwcsbp.in/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Extras Mural Lecturer Series	22/08/2017	310	Govt. Womens College, Sambalpur
Language Lab.	26/06/2017	36	Govt. Womens College, Sambalpur
Yoga	21/06/2017	69	Govt. Womens College, Sambalpur
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	3	BSc	Physics	VSSUT/ SU, GMU	M.Sc./ Applied Physics
2017	5	BSc	Chemistry	SU, GMU, Rajendra (Auto) College, Bolangir	M.Sc./MBA/Applied Chemistry
2017	3	BSc	Math	GMU, SU,	M.Sc.
2017	8	BSc	Botany	SU, GMU, Rajendra (Auto) College, Bolangir, Centurion Univ.	M.Sc.
2017	4	BSc	Zoology	SU, GMU	M.Sc.
2017	4	BA	Economics	SU, GMU	MA
2017	1	BA	History	Utkal Univ., GMU	MA
2017	1	BA	Geography	SU, Utkal Univ., GMU	MA
2017	7	BA	English	SU, OSOU., GMU	MA
2017	1	BA	Pol.Science	SU, Utkal Univ., GMU	MA
2017	7	BA	Odia	GMU, SU	MA
2017	4	BA	Anthropology	GMU, SU	MA
2017	7	BA	Sanskrit	SU	MA
2017	4	BA	Home Science	SU	MA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Badminton	College Level	22
Annual Athletics Meet	College Level	150
College Foundation Day	College Level	22
Celebration of Gangadhar	College Level	15

Meher Jayanti			
Inaugural Function of Students union	College Level		40
Annual Function	College Level		55
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Participation	National	1	0	BS15089	NIHARIKA PATEL
2017	Participation	National	2	0	IMA17009	GULAPI KALO
2017	Participation	National	1	0	BA15026	JHILI BARIK
2017	Participation	National	1	0	BA15018	NIRUPAM KERAI
2017	Participation	National	1	0	BA17144	SANDHYARANI KUMURA
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The students union was formed after the college election this year. The various representatives of the union discharged their responsibilities as enlisted in the college calendar. The annual function of the college was held successfully with enactment of drama, dance and various other cultural activities. The students union also takes active part in various academic and social outreach activities. The college Red Cross Society, NSS, NCC wing have time and again conducted various programmes like Blood donation camp, awareness campaign, college cleanliness etc. for the development of the institution. The IQAC body of the college has two regular student representatives who take active part on behalf of the students of the college for the holistic development of the institution. The IQAC of the college is strong and vibrant with the commitment of the dedicated students who give suggestions on a regular basis. This year a total of 3 meetings were held to take stock of the current achievement and chalk out plan strategy for the next year. The college has an alumni association which is actively working in different spheres for the glory of this institution. Many alumnae have achieved distinctions in various social, economic and political fields and have contributed significantly for enriching the academic atmosphere in this region. pment of the institution.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

16

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

02

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Common Minimum Standard (CMS) is adopted by the department of higher education Govt. of Odisha every year and is followed strictly by all the members of the staff. The Principal makes a list of the activities to be undertaken under CMS which is verified by the Academic Bursar of the college. Administrative Bursar and Account Bursars are also appointed by the Principal from among the senior staff members to help him/ her on the administrative and accounts matter. Besides that the senior faculty members of the department acts as the HOD, who carries out the responsibility of coordinating the departmental works. Faculty members are given the charges of various societies. They act as OICs of the concerned society and chalk out plans and programmes for whole academic year. The works done by the college is periodically reviewed by the higher authorities on a regular basis. The academic audit is done by the AG office Govt. of Odisha. The college has a well functioning parents teachers association (PTA) where the parents and the teachers plan, discuss and implement the strategies for the overall development of the students. The protorial cell of the college is working actively for better interaction with the students. Every teacher is assigned a group of students with an allotted class in the time table. The students freely interact with the students on their various academic and other matters with the teachers. Special emphasis is given to the weak students in the class.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	1. 10 Nos. of teaching faculties of the Institution are members of Board Of Studies of the Affiliating University. They take active part in the curriculum structure, curriculum construction, curriculum revision and change of curriculum through their valuable and judicious suggestion in the BOS meeting. 2. Feedback from the students are collected by the teachers regarding the content of curriculum and placed before the affiliating university. 3. CBCS syllabus is adopted. Students are given freedom of choosing inter disciplinary subjects under elective courses and Skill Enhancement course.

Teaching and Learning	1. CAI (Computer Assisted Instruction) is adopted by most of the teachers in form of Power Point presentations use of LCD Projector and use of Internet. 2. Inclusive Pedagogy is adopted by the faculty members to cope the individual difference among the students. 3. Some of the class rooms are equipped with LCD Projector which is used for class room teaching. 4. Extra mural lectures are organised to provide value education. 5. A Language Lab. is functioning for techno supported teaching learning process. 6. Seminars are organised on weekly basis to provide a research base to the learning process. 7. Subject oriented quiz competitions Group discussion and, academic projects are organised to teach life skills and to develop examination taking skills of the students along with development of their cognitive skill. 8. Field Trips and Field Survey, Project Methods are arranged and organised by some of the departments to provide experience centred learning.
Examination and Evaluation	1. Some of our faculty members are in the Board of conducting examinations in the affiliating University and some (Auto) Colleges to give their valuable suggestion regarding examination reforms and evaluation process. 2. Continuous Comprehensive Evaluation (CCE) process is followed through monthly tests surprise test and competitions on different nonscholastic area. 3. A question Bank with a good number of relevant and expected questions from all the subjects is developed and available in the library for all students. 4. Scores on monthly tests are displayed on the notice board and recorded properly.
Research and Development	1. A research Committee is functioning in the college 2. Departmental Seminar activities are made compulsory. 3. Departments are encouraged to conduct content oriented research base seminars in their department. 4. Internet facility is accessed to all the faculty members and students as well for academic project for research purpose.
Library, ICT and Physical Infrastructure / Instrumentation	Quality improvement is made to the institution by addition of White board green board in the classrooms with traditional chalk board. Classrooms are

	well equipped with LCD Projectors, OHP Auditory System. Library automation process is completed. A Language Lab. is functioning for techno supported teaching learning. Many of the departments are equipped with Laptops and Projectors. The Institution is accessed with Internet Connection. The Institutional building extension work is going on and construction of a community hall is nearly to be completed. A new hostel has completed its construction. The Institution has INFLIBNET facility. The Campus is partially facilitated with WiFi provision. The institution is under CCTV Surveillance.
Human Resource Management	Common Minimum Standard (CMS) is followed for effective Human Resource Management. Teachers are encouraged to attend the faculty development programmes like refresher course orientation programme, HRD programme, and the like. Assignment of cocurricular activities is made on the basis of teachers' ability and area of interest.
Industry Interaction / Collaboration	NIL
Admission of Students	1. eAdmission process is adopted for admission into different streams. 2. A counselling session is made for Honours Selection in each stream. 3. eAdministration is facilitated through "Additional Information sheet" during the admission process.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Library automation is done phase wise.
Administration	1. The employee database including the salary history of posting and other particulars are entered in the PIMS and HRMS Govt. of Odisha. The performance appraisal report PAR of the teachers are submitted through HRMS every year. 2. Notices and circulars are uploaded in the college website for the information of all.
Finance and Accounts	1. College accounts are connected to the IFMS HRMS. Salary and other dues of the employees are directly transferred to their accounts. Salary bill are submitted to the treasury through IFMS software. 2. The tender is reflected in the college website. 3. Payment from

RUSA fund is done through PFMS

Student Admission and Support	1. The admission process of the students is done though the SAMS (Students Academic Management System). Merit list of the students in the college and hostels is done by the SAMS portal. 2. Student satisfaction survey is displayed in the website. 3. Students scholarship amount is processed through PRERANA National Scholarship Portal and the amount is credited to their accounts.
Examination	1. Form fillup payment by the students is made online through Sambalpur University Lokseba Portal. Admit cards of the examinees are downloaded from this portal. 2. The internal and practical marks of the students are entered in Sambalpur University Lokseba Portal. 3. All communication regarding examination and valuation are intimated online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
UGC Sponsored Refresher Course	1	03/08/2017	23/08/2017	21

Orientation programme of OHEPEE	2	13/11/2017	14/11/2017	2
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
NIL	NIL	Financial Help Through SSG. Medhabruti, BKFMS Bruti National Scholarship, for Muslim Minority Bidi Workers

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution has an internal audit mechanism which verifies the account records of the office and the hostel and the end of every academic year. The principal assigns duties to the senior members of the staff to look into the various financial transaction done in the college. The college accounts is also audited by the AG and Dept. Of Higher Education, Govt. of Odisha. Their observations are kept in record and compliance to the effect is made for the settlement of paras.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	AG/ HE Audit	Yes	IQAC/ Principal
Administrative	Yes	AG/ HE Audit	Yes	RD/ HE

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. The parents were invited to give suggestions for the development of curricular and Cocurricular activities in the college through the PTA meetings. 2. The Parent Teacher Association took special measure in giving special coaching to the bright poor students. 3. An annual meet is arranged in the college for better coordination between the parents and teachers.

6.5.3 – Development programmes for support staff (at least three)

1. Two of our Junior Clerks dealing with accounts have attended HRMS training conducted at the Collectoriate Office, Sambalpur. 2. PET of the college is promoted to the rank of Captain after completion cum promotion course. She has attended group level camp during the year and awarded best ANO as NCC officer. 3. Two Nos. of Data Entry Operators are engaged for eAdmission process under SAMS.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Immediate efforts need to be made for recruitment of permanent teaching and non teaching. Four regular faculty members in Geography, Chemistry, Psychology Zoology joined in the college. 2. More Class rooms and other necessary physical infrastructure including conference hall be established. A new building was constructed and made for use in the session 201718. 3. Botanical garden and all laboratories need urgent upgradation Botanical garden of the college was upgraded with new medicinal plants. 4. ICT enable teaching needs to be strengthened. A new smart room with enable ICT services was setup during the session.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Workshop on Quality Improvement in HE through ICT	12/09/2017	12/09/2017	12/09/2017	85
2017	Awareness programme on NALSA	13/09/2017	13/09/2017	13/09/2017	71
2017	Women and diabetic right to a healthy future	22/11/2017	22/11/2017	22/11/2017	68
2018	National Voters Day	25/01/2018	25/01/2018	25/01/2018	87
2018	Campus Cleaning	18/02/2018	18/02/2018	18/02/2018	66
2018	Matrubhasa Diwas	24/02/2018	24/02/2018	24/02/2018	64
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Seminar on "Women's Sports Then and Now" organised by the Athletic Association of Govt. Women's College, Sambalpur and Sambalpur District Journalist Association	22/11/2017	22/11/2017	45	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Environmental awareness campaign is done by the NSS wing of the college. 2. The ecoclub is engaged with plantation activities to make the campus green and beautiful. 3. The college has a Botanical garden where different medicinal plants are preserved. 4. The students have "Environmental Science" as part of their course curriculum where they are taught environmental issues. 5. The college has a beautiful garden on its front.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Ramp/Rails	Yes	1
Rest Rooms	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	18/02/2018	1	NSS	Campus Cleaning	48
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Extra mural lecture series	22/08/2017	22/08/2017	107
Extra mural lecture series	09/09/2017	09/09/2017	180
Extra mural lecture series	11/10/2017	11/10/2017	113
Extra mural lecture series	18/11/2017	18/11/2017	56
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Regular plantation programme is done on different occasions. 2. Regular maintenance of the flower garden the botanical garden. 3. Functioning of waste water management system. 4. Regular campus cleaning programmes are organised by NSS, Girls Gide and Eco Club. 5. Use of Dustbins. 6. Involvement of Eco Club in different programmes to make the campus eco friendly. 7. Initiative is taken to keep the campus polythene free. 8. Pamphlets on NoPolythene, NoCrackers, Don't Waste Electricity are displayed in the college campus. 9. Botanical garden of the college is renovated.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

https://gwcsbp.in/bestpractices201718/

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://gwcsbp.in/best-practices-2017-18/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college organised a series of Extra Mural Lecturers from different fields for the benefit of the teachers and the students alike. Local experts who have achieved distinction in their respective fields were invited to speak on the topics of current importance. The lectures are arranged with a view to encourage the participation of the girl students through the questioning method. Gender based topics are given priority to make the students aware of their rights in the society. The experts take pain to explain all the queries of the students in a friendly manner. The lectures are proved to be highly beneficial for the intellectual development of the participants.

Provide the weblink of the institution

https://gwcsbp.in/

8.Future Plans of Actions for Next Academic Year

1. Enhancement of Seats: Government Women's college is an established institution for the education of girl students in this region. Many students from socially and ecomically backward classes come to study here. The college has alredy completed its golden jubilee in the year 2009 and heading towards excellence in every branch of knowledge. Over these years, the institution has overgrown itself. For this, it is proposed before the government to increase the number of honours seats both in science and arts to make them 32 in every

subject. This is under active consideration of the DHE and we are expecting a positive development on this front. 2. Teacher made learning material for the students: Due to the implementation of CBCS syllabus, teaching has become more challenging. The old method of referring selected books sometimes does not help the students. Moreover, all books are not available in the library. So the role of teacher is vital in this case. He/she has to collect relevant materials from the net and distribute them to the students. Besides that, the teachers are also requested to compose reading materials for their classes and also make the students learn to prepare it by themselves. 3. National Seminar on the eve of 150th Birth Anniversary of Mahatma Gandhi: The institution plans to commemorate the birthday centenary of Mahatma Gandhi, the Father of the Nation to understand his ideals in the changing world. The time has changed but not the immortal ideas of truth and non violence as espoused by the Mahatma. In order to make the present generation of his significant contribution in all walks of life, a national seminar will be organised where the students, academicians, research scholars and others will be invited to take part in the deliberation. 4. Self Defence Training to the Girls: As a part of the initiative of the DHE, Govt. Of Odisha, self defense training is imparted to all girl students in the college. Some of them also have become master trainers in this field. The institution has received the Excellency award from the Honourable Chief Minister in recognition to its training to the students. The college has become the nodal center to other nearby colleges in supervising their activities for timely implementation. This has given good results. It is proposed to continue the programme earnestly in the coming year. 5. To conduct IQAC meeting on a quarterly basis: IQAC is vital for planning and implementing the goals for the development of the institute. Every year, the members meet at regular intervals to decide the course of events in light of changing scenario. The agenda are discussed and plan of action initiated. It is proposed to hold such meetings quarterly for making IQAC more viable. 6. CMS to be followed: As per the Govt. Guidlines all the employees of the college are to follow the CMS as prescribe by the Dept. of Higher Eduation. This practice will be diligently followed in future. 7. Steps will be taken to make the